



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>GOVERNMENT COLLEGE FOR WOMEN</b>
• Name of the Head of the institution	<b>Dr. V. R. Jyotsna Kumari</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone No. of the Principal	<b>9948121715</b>
• Alternate phone No.	<b>9290503265</b>
• Mobile No. (Principal)	<b>9948121715</b>
• Registered e-mail ID (Principal)	<b>gcwa.iqac@gmail.com</b>
• Address	<b>Sambasivapeta, Main Road, Guntur</b>
• City/Town	<b>Guntur</b>
• State/UT	<b>Andhra Pradesh</b>
• Pin Code	<b>522001</b>
<b>2.Institutional status</b>	
• Autonomous Status (Provide the date of conferment of Autonomy)	<b>01/08/2013</b>
• Type of Institution	<b>Women</b>
• Location	<b>Urban</b>

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Dr. D. Madhusudhana Rao				
• Phone No.	9440358718				
• Mobile No:	7989467545				
• IQAC e-mail ID	iqac@gcwguntur.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://www.gcwguntur.ac.in/aqar%2020-21.pdf">https://www.gcwguntur.ac.in/aqar%2020-21.pdf</a>				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.gcwguntur.ac.in/AACP-LP-TD2021-22.php">https://www.gcwguntur.ac.in/AACP-LP-TD2021-22.php</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B++	2.92	2019	15/07/2019	14/07/2024
Cycle 2	A	3.03	2011	16/09/2011	15/09/2016
Cycle 1	B++	Nil	2004	03/05/2004	02/05/2009
6.Date of Establishment of IQAC			05/07/2006		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Institution	UGC Autonomy	UGC	01/08/2013	0	
Institution	CPE of UGC	UGC	16/05/2016	0	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>08</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Introduction of 3 new Market oriented programs in UG. One new program M.A. Telugu in PG.		
Strengthening curricular aspects by introducing new life skill and skill development courses across all programs and new courses in various programs to meet the global and local needs.		
Examination Reforms for strengthening academics-question paper validation by 3rd party when departments complain about syllabus deviation to COE. Inculcation of discipline through the implementation of malpractice policy for prevention of exam related malpractices.		
Automation of examination Cell		
Continuous e-monitoring of teaching activity through TLP (Teaching Learning APP).		
<b>12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>		

Plan of Action	Achievements/Outcomes
<p>In view of the planning for next assessment as well as general transfers by government which has seen most of the staff members being transferred from and to the college it is planned to reconstitute the IQAC by a careful inclusion of criterion wise in charges and teams.</p>	<p>The IQAC is reconstituted with all the members planned and an advisor who is a resource person at the state level NAAC reviews</p>
<p>The NAAC Bangalore has released the schedule for the submission of current year as well as pending previous AQAR'S. AS the college has been up to date in its submission of AQARs from the time of previous accreditation it is planned to submit AQAR 20-21 within stipulated time.</p>	<p>AQAR 20-21 was submitted within scheduled time limit</p>
<p>It is planned to place the AQAR 20-21 in the Academic Council meeting of 2021-2022 and seek approval.</p>	<p>The AQAR was placed in the Academic council and was approved</p>
<p>As an autonomous college, it is planned to strengthen the functioning of Academic Council with a focus on qualitative academic parameters by constituting college level Academic Cell with a Coordinator and 3 members.</p>	<p>The Academic Council was reconstituted which resulted in strengthening of functioning of academic matters</p>
<p>As part of examination reforms proposed it is planned to frame policy on prevention of Malpractice in examinations and constitute a committee to monitor its execution. It is planned to curb irregularity in classroom attendance by strict implementation of minimum attendance requirement rules and of payment of condonation only</p>	<p>Malpractice committee was formed and action was taken as per the policy and compliance was submitted to the AC 22-23. The attendance rules were strictly implemented and compliance was submitted to the AC 22-23. Third party validation and moderation with grafting were implemented and the compliance was submitted to the AC 22-23</p>

<p>on the grounds of adequate reasons in the event of short fall in attendance. ?It is planned to put in approved procedures in handling exam question paper related grievances, by introducing 3rd party validation of the question paper in the context of grievance. ?It is planned to introduce moderation with grafting to support such student whose academic performance is good but who fails to get required percentage only in one paper within the margin of 2 marks by grafting from a paper of 60 or above 60 marks.</p>	
<p>Assessment and teaching go hand in hand in imparting quality education. In this context several exam reforms are proposed.</p>	<p>Yes reforms are implemented</p>
<p>It is planned to introduce internal assessment in LSCs (Life Skill Course) &amp; SDCs (Skill Development Courses) on part with core courses and Language courses.</p>	<p>All LSCs and SDCs were offered with internal assessment for 10 marks out of 50</p>
<p>It is planned to reconstitute the Boards of Studies of all the departments as the term of the AC nominees and principal nominees to the Board has come to end.</p>	<p>The Boards of studies were reconstituted</p>
<p>It is planned to introduce additional features into the automation process with regard to the Exam Cell's functioning. Additional features for posting internal assessment marks and student access to download their mark list are added.</p>	<p>Yes these were introduced and have become functional</p>

It is planned to offer to the following list of new programmes from the academic year 21-22 . B.Sc Bio Technology , Zoology, Chemistry. B.Sc Bio Chemistry , Zoology , Food Science B.Sc Statistics Financial Economics , Computer Application M.A Telugu	Except for M.A Telugu all other programmes became functional during 21-22
It is planned to collaborate with commissioner of collegiate Education in bringing out a teaching learning monitoring app and thus strengthening the automation of academic administration.	The Teaching learning App has become functional and it has helped better monitoring and execution of Teaching learning
It is planned to revise the feedback questionnaires, administration, collection and analysis process and strengthen the whole process.	They are revised and the mechanism is strengthened
It is planned to submit proposals to the state council of higher education for starting skill sector based new programmes and regular self financial UG programmes for introduction from 22-23. BBA Retail Operation B.Sc Chemistry, Botany, Horticulture B.A Mathematics, Statistics, Computer Application	The proposals were submitted to Commissionerate of Collegiate education
It is planned to approach CSR funding agencies for construction of additional classrooms, as there is a serious need for additional classrooms.	The proposal was submitted to Mettapalli Agro products Limited Guntur
It is planned to pursue with the CCE to get permission for the execution of CSR project of construction of hostel block with 12 rooms donated by Crane	The permission was sanctioned by the government.

Foundation.	
It is proposed to encourage students to apply for NGO & CSR scholarships.	Students have applied and received scholarships from NGOs like Bommidala foundation, Samarthanam trust, Alana foundation, Sitaram Jindal Foundation
It is planned to guide and motivate staff members for active participation in FDPs and contribute to research publication.	Staff have participated in FDPs and brought out some publications
Planned to conduct an induction/ orientation programme for the first-year students.	Induction programme was conducted for the first years.
It is planned to continue with the coaching and online examination for competitive tests which will train students extensively as college level distinctive academic Best practice.	Yes it was put into practice
It is planned to motivate and instruct the departments to offer value added certificate courses during 2021-2022, so that the student's academic performance gets strengthened. 09 certificate courses are planned. Those are 1. Smart phone film making, 2. Digital Album making, 3. Basic Office Automation Skills, 4. Quantitative Aptitude, 5. Water Analysis, 6. Bio fertilizers, 7. Ornamental fishes, 8. Organic waste composting , 9. Nutritional Assessment Methods.	All the mentioned value added certificate courses are offered.
<b>13. Was the AQAR placed before the statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name of the statutory body	Date of meeting(s)
Governing Body Meeting	15/11/2022

**14. Was the institutional data submitted to AISHE ?**

Yes

• Year

Year	Date of Submission
2021-2022	03/03/2022

**15. Multidisciplinary / interdisciplinary**

This autonomous institution, catering to women students, in tune with the spirit of NEP 2020 is offering courses across disciplines which the students can choose from. For instance, an SDC course like Plant Nursery can be chosen by B.A, B.Sc Physical sciences or B.Com student. Spreading over three semesters students do a total of 6 such interdisciplinary courses. Similarly, students do a 4-credit project which is a Community service and community engagement learning activity at the end of semester II spreading over 8 weeks during the summer break. The college offers credit-based courses in Environment Education and Human Values and Professional Ethics. Since this is a government college, it plans to coordinate with the guidelines of the higher education department and plan for multiple entry and exits. Similarly the internships are interdisciplinary encouraging the holistic preparation of the student in facing the work life challenges.

**16. Academic bank of credits (ABC):**

As per the Gazette notification by the government of India, on the ABC, the regulations mention that a college must have an 'A' grade to register itself in the Academic Bank of Credits. The college is gearing up itself for the next accreditation by NAAC, to regain the 'A' grade. The college has thoroughly studied the rules, regulations, and the requirements so that it can equip itself for the registration on ABC. The students are encouraged for enrolling in Swayam, NPTEL, MOOCs courses and credits that they receive are added to their programme credits as non programme-specific credit. The staff are encouraged to offer add on certificate courses in blended mode with credits.



**17.Skill development:**

The institution offers two programmes in vocational education namely B.Voc Multimedia and Animation and B.Voc Soft ware development as per NSQF. These programmes are integrated with mainstream programmes by incorporating Language Courses, interdisciplinary Skill development and Life skill courses ensuring the parity with the mainstream programmes. Human Values and Professional ethics, and such other Life skill courses ensure the imparting of humanistic universal values as well as life skills.

The credit structure of the college is student supportive and inclusive as non- programme specific credits are offered on the completion of value-added skill-based certificate courses. The credit structure for these courses is guided by the UGC guidelines for value added courses. Similarly their performance in NCC / NSS & Sports also is encouraged and authenticated by allotting credits.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college offers courses in Indian Languages such as Telugu, Hindi, Urdu and Sanskrit across the disciplines for three semesters. A core course is offered in Telugu Literature. Courses in "Indian Culture and Science" and "Performing Arts" also offered as choice based courses across the disciplines in semester 2.

As programmes offered in the college have been offered in Telugu and English media the staff are comfortable in handling both the media. B.A History, Economics, Political Science; B.Com General, B.Sc Botany, Zoology, Chemistry; B.A History, Sociology, Special Telugu are offered in Telugu medium.

Apart from the regular programmes and courses curricular components of antiquity, indigenous people and their practices, ancient traditional knowledge culture and tradition are included into the syllabus of various courses wherever possible.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The curricula of the programmes offered are designed as per the UGC Learning Out comes based Curricular Framework. During the annual meeting of Board of Studies, the course outcomes are framed and revised and the syllabus is framed accordingly. These COs are aligned to Programme Specific Outcomes which in turn are mapped to programme outcomes that capture the graduate attributes of the

programmes offered by the institute. The members of the faculty are given training in framing the outcomes following Bloom's taxonomy of learning objectives.

The college is making conscious effort in implementing OBE and a committee is constituted to this effect. As new curricular framework has come up into effect from 20-21 COs, PSOs, POs are revised. Mapping the assessment to COs, COs to PSOs & POS will ensure whether outcomes are attained or not. Special focus is laid in training teachers to design assessment tools and teaching activities so as to complement the course outcomes planned and thus ensure their attainment

## 20.Distance education/online education:

The college is a nodal resource center so as a coordinating agency it can tap in on the human resources that are vital in delivering the courses in online and distance mode. Selected departments are planning and designing skill based certificate courses through ODL mode. The four quadrant model of digital content is under preparation for these courses. Educational e platforms like Google are used for asynchronous mode along with virtual meet apps for synchronous mode.

## Extended Profile

### 1.Programme

1.1 38

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2.Student

2.1 2676

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 521

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3

**3992**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

**3.Academic**

3.1

**442**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2

**126**

Number of full-time teachers during the year:

## Extended Profile

### 1. Programme

1.1 38

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2. Student

2.1 2676

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 521

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3 3992

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3. Academic

3.1 442

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2	126
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3	90
Number of sanctioned posts for the year:	
<b>4.Institution</b>	
4.1	650
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	66
Total number of Classrooms and Seminar halls	
4.3	201
Total number of computers on campus for academic purposes	
4.4	1139776.00
Total expenditure, excluding salary, during the year (INR in Lakhs):	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Government College for Women (A) empowers the students by fostering various creative, critical and employability skills. The autonomy status of the college facilitates to devise its own curriculum and reformulate it according to the global as well the local context. The IQAC, Academic Council and Board of Studies members, Alumni, Stakeholders, Teachers play a pivotal role in designing the curriculum in order to attain the learning

## objectives.

- The Vision and Mission of the Institution incorporating global advancement needs are ensured to be reflected in the Curriculum.
- The Choice Based Credit System (CBCS) and Elective mode in the Program Structure helps in building research aptitude and entrepreneurship skills.
- The Skill Development and Value-Added Courses like Acqua-culture, ICT, Plant Nursery and Electrical Appliance, Web Designing help in strengthening the curriculum and augmenting the employability skills of the students in connection to global demands.
- The Webinars and Study Projects aid in attaining the learning outcomes and enhancing the creative and critical thinking skills catering to the national and global needs.
- The implementation of Life-Skills Courses fulfils the holistic development and diversified needs of the student.
- The dissemination of knowledge is upheld by various extension activities like Field Trips and MOU's with industry.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1cxSBYzRWCV-r2mV3Cev5TDHKJH4Ty7mo/view">https://drive.google.com/file/d/1cxSBYzRWCV-r2mV3Cev5TDHKJH4Ty7mo/view</a>

**1.1.2 - Number of Programmes where syllabus revision was carried out during the year**

33

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year**

259

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

9

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

38

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The Curriculum of the Government College for Women (A) addresses the various cross-cutting issues related to Human Values & Ethics, Environment, and Gender through the regular core curriculum, Life-Skill and Skill Development Courses and Value-Added courses. The designed Curriculum ensures a blend of the core values of life and the Vision and Mission of the Institution in the following manner:

- The Course contents in the curriculum of various departments enthuse ecological concerns.
- Environment sustainability is advocated by the Department of Physics with the course content of Solar Energy. The Departments of Botany, Zoology, Aqua-culture, Microbiology, Home science disseminate and cultivate the idea of eco-friendliness.
- Contents of Plant Nursery and topics in Languages highlight environment sustainability themes.
- Human Values and Professional Ethics are upheld in Course Curriculum modules by the Departments of Economics, Political Science, Psychology and Sociology.
- The Curriculum of Science and Commerce Departments reorient the students towards various aspects of Professional Ethics. Contents bearing topics like Consumer behaviour, Marketing strategies and hacking focus on the ethical core.
- The ideology of the equity of Gender is imparted with the course content of the Language Departments and by the Celebration of Women Equity Day.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

9



File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

991

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

452

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**     **A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://www.gcwguntur.ac.in/feedback-2021-22.php">https://www.gcwguntur.ac.in/feedback-2021-22.php</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://www.gcwguntur.ac.in/feedback-2021-22.php">https://www.gcwguntur.ac.in/feedback-2021-22.php</a>
Any additional information	<a href="#">View File</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

2676

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

2231

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Orientation programme is organized every year to the newly admitted students to help them understand their roles and responsibilities and to acquaint them with co-curricular and extracurricular aspects of the college. Bridge courses are organized to facilitate the learning process, to bridge the gap

for higher learning and to assess their performance to identify slow and advanced learners. The college is practicing mentoring system, allowing students to share their personal, academic and psychological problems which are addressed by the concerned mentors. Remedial classes are also conducted for the needy to help them perform better. Various activities like assignments, field visits, exhibitions, seminars, group discussions, quizzes, poster presentations, poetry recitation, LSRW skills, peer teaching, essay writing, elocutions, brain storming, etc are planned and conducted to motivate them as well as to improve their learning level. The college provides opportunity and encourages advanced learners to practice higher order thinking skills like applying, analyzing, evaluation and to create by involving them in role plays, Internships, surveys, project works and providing them with opportunities to participate in seminars, competitions etc. which promote disciplined self-study. They are also involved in planning for an activity and execute the same, there by promoting leadership qualities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gcwguntur.ac.in/AQAR/2ndcriteria/2.2.1Learning-Methodologies-2021-22.pdf">https://www.gcwguntur.ac.in/AQAR/2ndcriteria/2.2.1Learning-Methodologies-2021-22.pdf</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
22/01/2023	2676	126

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Teaching-learning methods are adopted by our college with the vision to cater to the needs of the diverse learners. The College provides an effective platform for the students to enhance their problem-solving skills through participative learning and

experiential learning. The college follows student-centric methods for the holistic development of students. Active and collaborative learning is aimed at through the following student centric methods :

1. **Experiential Learning Methodologies:** College provides opportunities for students to take part in Role Plays, Field Visits, Exhibitions, and Internships etc. Through these activities, the students could develop critical thinking skills.
2. **Participative learning methodologies:** We always encourage our students to participate in peer teaching, Student seminars, Group discussions, Quizzes, Poster presentations, different Literary and cultural Competitions, Webinars, online Certificate courses, Assignments, study projects etc. The students develop communication skills, social skills, and learn to articulate their views .
3. **Problem solving methodologies:** Student Study projects, Internships, Exhibitions arranged by the students in connection with the celebration of various significant days and events, certificate courses etc. provide opportunities for the students to develop problem solving skills. They give scope for the students to consider multiple solutions to a given problem by exercising their reasoning and critical thinking skills.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="https://www.gcwguntur.ac.in/AQAR/2ndcriteria/2.3.1-Students-centric-methods-21-22.pdf">https://www.gcwguntur.ac.in/AQAR/2ndcriteria/2.3.1-Students-centric-methods-21-22.pdf</a>

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT became an integral part of teaching-learning and is offered not only better communication but to create, disseminate, store and manage the information during the academic year 2021-22. To meet the requirement of study from home, the College explored, planned and executed different methods for teaching under unexpected situations. Hence, encouraged teachers to undergo training under the guidance of experts, on effective usage of different ICT-tools useful for Teaching-Learning and Evaluation

and made teachers competent not only in using but to experiment with them. Our college teachers used Google meet, Webex & Zoom, Jitsi, Google classroom, interactive boards, digital writing pads etc. for teaching-learning. Assessment was done using Testmoz, Plickers, forms. Faculty were also involved in developing LMS. Used NPTEL, EPG-Pathasala, Swayam, MOOCs, Virtual Labs, Quizizz etc. for evoking enthusiasm and to inculcate high standards as well as selfpaced environment. Also implemented Blended Learning, which Coupled both online as well as traditional offline learning. Thus, using ICT-tools significantly changed the way students are taught by motivating students and improving student attainment levels.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://www.gcwguntur.ac.in/AQAR/2ndcriteria/2.3.2ICT-Usage21-22.pdf">https://www.gcwguntur.ac.in/AQAR/2ndcriteria/2.3.2ICT-Usage21-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

79

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The objective behind strategic academic and administrative planning at the beginning of each academic year is the optimal utilization of the number of working days not just for the timely coverage of syllabus but also for the encouragement of full-blown development of co-curricular and extracurricular abilities of students. It has been practice with the college to prepare the academic calendar for the ensuing academic year before the closure of the college for vacation. With the onset of the new academic year, the whole academic activity is planned with a vision and is

in place. The calendar is used to devise annual institutional plan, prepared, and deployed by the IQAC. Academic calendar guides the planning and deployment of annual/ semester curricular plans, which are monitored every month by the principal. The curricular plans provide an opportunity for comprehensive planning at the beginning of the semester as well as stock taking over the completion of syllabus and activities at the end. The teaching diaries reflect the curricular plan of the teacher and these two documents aid in monitoring teaching learning process. To make the process effective, the teaching details and snapshot of class engaged are uploaded in TLP app.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

126

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

50

File Description	Documents
List of number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

2524

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

7

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The College has laid-down & following set of rules & reforms for effective organization of exams through establishing integrity & confidentiality. Examination in 70:30 pattern, where 30 marks -

Continuous Internal Evaluation (CIA), and 70 marks for Semester-end Examination. CIA spanning throughout instruction, assessing students in different aspects, which comprise Assignments, Quizzes, Surprise tests, Student-seminars, PowerPoint presentations, MCQs etc., which were conducted online by the teacher with questions, stretching across the levels in Blooms taxonomy. Internal assessments were conducted through testmoz or google forms for the academic year 2021-22 for enabling continuous learning and assessment. After 90-days of instruction, Semester-end Examinations are being conducted in an organized manner curbing malpractices & maintaining confidentiality wherever necessary. Approved procedural steps are well-defined and followed there by yielding transparency in the examination system. As part of automation, the Examination software of the college is reliable at various stages; starting from student registration, Exam-fee, Time tables, Generating Hall tickets, Mapping rooms, D-forms, Decoding, Entry of Marks, results & to the revaluation. Thus through IT-integration and reforms in examination procedures have brought improvement in Teaching-learning process & evaluation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.gcwguntur.ac.in/AQAR/2ndcriteria/2.5.3examreforms21-22.pdf">https://www.gcwguntur.ac.in/AQAR/2ndcriteria/2.5.3examreforms21-22.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme Outcomes, broad statements encompassing areas of inter-related knowledge and the skills to be developed through a wide range of courses and experiences, are regularly updated as the UGC and State Council of higher education periodically release updating guidelines. Course Outcomes, knowledge, skills, and abilities that students attain as a result of their involvement in a particular set of educational experiences, are annually monitored and are revised as and when it is necessary during the BOS meetings. The Programme outcomes designed in alignment with the vision and mission statements of the college along with Programme Specific Outcomes and Course Outcomes are discussed in the Boards of Studies meetings and are approved by the BOS. They are also placed in the Academic Council meeting and are approved there too. The PSOs and COs are displayed on the college website.



They are also displayed on the respective department notice boards so that they are easily accessible to the students. At the beginning of each semester in the introductory classes, the POs, PSOs and COs of each course are discussed with students along with the syllabus and noted in diaries. Thus, the students are well informed of the objectives and the intended outcomes of their learning.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="https://www.gcwguntur.ac.in/AOAR/2ndcriteria/2.6.1pos-cos-2021-22.pdf">https://www.gcwguntur.ac.in/AOAR/2ndcriteria/2.6.1pos-cos-2021-22.pdf</a>

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The process of attainment of PSOs and POs starts from writing appropriate POs and PSOs, which are based on the Vision & Mission statements of the college and the respective programmes offered. Programme specific outcomes are broader and all-inclusive attributes that a student displays at the end of the specific programme like B.A, B.Sc. and B.Com. POs of the specific programme are designed together by the departments involved using action verbs of learning levels suggested by Bloom's taxonomy and placed in the Boards of studies and Academic Council meetings for discussion and approval. The discussions focus on the points whether course assessment methods taken up by the respective departments emphasize on the achievement of learning objectives stated in the form of Course Outcomes. Attainment is reflected when course outcomes have to incorporate the PSOs for the successful actualization of outcomes. To achieve this, the COs of all courses in the programme are to be mapped with POs & PSOs, which is still in the process of construction.

The college used two assessment methods to meet the attainment of POs and PSOs.

1. Direct Assessment methods
2. Indirect Assessment methods

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.gcwguntur.ac.in/AQAR/2ndcriteria/2.6.2Attainment-of-POs-COs-21-22.pdf">https://www.gcwguntur.ac.in/AQAR/2ndcriteria/2.6.2Attainment-of-POs-COs-21-22.pdf</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

521

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.gcwguntur.ac.in/AQAR/2ndcriteria/2.6.3examresults21-22.pdf">https://www.gcwguntur.ac.in/AQAR/2ndcriteria/2.6.3examresults21-22.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://www.gcwguntur.ac.in/AQAR/2ndcriteria/SSS-REPORT-2021-22.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

In order to encourage research, deploy the knowledge resources available for research, and develop creative solutions, the Government College for Women, Guntur has a clearly defined policy in place. The college advises the faculty to concentrate on their study area(s) to collectively address a wide range of issues. The College's Governing Body approved the Research Policy during that

meeting. The college encourages interdisciplinary study across the humanities, sciences, and arts to further research. The college supports staff and student research that addresses societal needs fostering research and educational partnerships with businesses, minority institutions, and higher education institutions.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://www.gcwguntur.ac.in/Research%20Policy.pdf">https://www.gcwguntur.ac.in/Research%20Policy.pdf</a>
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

00

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

00

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

#### 3.2.2 - Number of teachers having research projects during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

#### 3.2.3 - Number of teachers recognised as research guides

4

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

00

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Through a number of specialised centres, the institution provides an environment for the advancement of research, innovation, and community orientation. The institution's research cell organises a variety of workshops, webinars, and faculty development programmes to give faculty and students the facilities and advice they need. Faculty members receive the necessary assistance for documentation and publication of research papers. The institution has a "Entrepreneurship Cell" dubbed "Lady Hope Future Preneurs," which organises awareness gatherings, workshops, seminars, conferences, Expos, and guest lectures on the subject. Students have the chance to interact with business people who are top-notch in their industry. By enrolling in certificate programmes like "Ornamental Fishes," students are given the opportunity to promote agriculture and rural development. Model Expos are presented on topics like "fermented foods and probiotics," "Plant Nursery," etc. to encourage future leaders to think critically and creatively. To acquire hands-on practise and better industrial exposure, products like Vermi compost, soaps, plants, organic foods, etc. are created and marketed on campus. The NCC and NSS units are active and

responsible for community orientation. All the departments work together to support extension initiatives alongside these units. Five villages–Pulladigunta, Vinjanampadu, Kurnuthala, Chintapallipadu, and Garapadu–have been embraced by the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gcwguntur.ac.in/AQAR/3rdcriterion/3rd2021_22/3.3.1-additional_info_21_22.pdf">https://gcwguntur.ac.in/AQAR/3rdcriterion/3rd2021_22/3.3.1-additional_info_21_22.pdf</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

12

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**B. Any 3 of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

14

File Description	Documents
URL to the research page on HEI website	<a href="https://www.gcwguntur.ac.in/research-2021-22.php">https://www.gcwguntur.ac.in/research-2021-22.php</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

18

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

8

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

31

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

10

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

Nil

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

NIL



File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

By collaborating with Ministry of Youth affairs and sports and NGOs like Samarthan trust students are sensitized to work on the societal issues and the ways to solve them.

Exposure to extension and outreach activities like volunteering in conducting Job mela for the disabled developed a humanitarian passion towards community. Visiting Old age home and Orphanage developed concern for the community affected people and destitute. It sensitized the students towards social issues. Students imbibed the values of social responsibility and raised fund and donated provisions and other requirements worth Rs 10,000. for the Amma charitable trust Orphanage & Old age home

Students carried out Programmes addressing social and Environmental issues, which included cleanliness, tree plantation, water conservation, rain water harvesting through JAL SAKTHI ABHIYAN prevention of Dengue and malaria, conservation of water, medical camp, training of rural women in preparing sanitation and hygiene products and developed competence required for group living and sharing of responsibilities. They gained skills in mobilizing community participation, acquired team building and leadership qualities

The college also organised International Day of Yoga, World suicide prevention Day, World OZONE Day, International Girl child day, Consumer Awareness Day, WORLD AIDS DAY, National Voters

Day, WORLD EARTH DAY etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

00

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

37

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2540

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

## 3.7 - Collaboration

### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

05

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

16

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution is established in 1942 and has a campus with 10.85 acres, with built up area of 5062 sq. meters. The college has adequate physical infrastructure facilities with 126 rooms comprising of 66 class rooms which includes IT enabled classrooms like virtual class rooms and digital class rooms along with 20 laboratories, a large assembly hall, AV seminar hall, faculty rooms, online exam center, net center and a placement cell to support the academic activity in the college. Adequate space and infrastructure is available for administration purpose like principal chamber, office room, controller of examinations office, IQAC office and board room.

The college has a playground of 850 square meters for sports and outdoor games. The institution has a spacious open air auditorium for cultural activities. The college library is automated and

offers remote access to digital resources. The institution has spacious hostel block with 64 rooms, a reading room and facilities for Indoor games too. There are separate washrooms for men and women. Canteen, book stall, women waiting hall and vehicle parking facilities are provided to staff and students. The entire college is Wi-Fi enabled with 21 Wi-Fi hotspots to provide free internet within the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gcwguntur.ac.in/AQAR/4thcriterion/4.1.1-Additional Info.pdf">https://gcwguntur.ac.in/AQAR/4thcriterion/4.1.1-Additional Info.pdf</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Institution believes in the overall development of a woman student and gives due importance to fitness.

#### Facilities for cultural activities:

1. Well- equipped open air auditorium. Assembly hall with a capacity of 300 Students.
2. State of the art AV Seminar hall with a capacity of 70 students.
3. The literary & cultural committees organize various events to promote a spate of cultural activities by encouraging students to participate in cultural competitions. Students are trained in local traditional art forms like "Kolattam" and Rangoli.

#### Facilities for Yoga, sports and games

4. Institution has a play ground of 850 square meters to organize out door games, yoga and other competitions. College has the availability of sports equipment, kits and sportswear for the sportspersons.
5. The college has a well-equipped GYM and 06 courts for Ball badminton, Shuttle, Volleyball, Kabaddi, Tennis and Kho-Kho. Students have bagged prizes at National, State and University levels in sports.
6. The College conducts certificate courses in Yoga and organizes Yoga-day every year.

**7. Students are trained in self defence activities.****GYM ARTICLES**

Dimensions of gym: 34 feet X 34.8 feet

ORBITRAK:

Orbital Cycling Exercise

AB Pro Heavy:

AB Swing:

Bench Press:

TreadMill:

7.12-Station Multi Gym:

Power lifting Set:

Vibrator:

Twist cum Stepper:

Exercise Cycle.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1139776.00

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is a structure that is divided into three sections-main hall, stack room and digitalroom with a total carpet area of 4800 Sq.ft.The library is fully automated with the software SOUL 2.0 in 2018.

The collection includes print documents and electronic documents.The library has 52,051 books which include short stories, novels,competitive exams books, periodicals, reference books and journals.The staff and the students can access the E-journals.OPAC provides access to the library collection as the main tool. The library website provides information about the resources, rules and regulations. Students can download and print study material. The library is a member of INFLIBNET- NLIST.

The library takes up the following activities:

1. Book reviews

2. Book exhibitions and display of New books

3. Providing support for educational research, training and employment information.

4. Providing access to NPTEL, E-PG PATHASALA, MOOCs and NDL of India.

5. Providing Newspapers, Magazines and Journals.

**Print Collection:**

1. Books - 52051

2. Newspapers - 06

3. Magazines - 2

**E-Resources available:**

1.e-journals and e-books through N-List (College Id - gcwguntur )

2.e-lessons through CCE LMS, NPTEL, Swayam, e-patashala, etc

3.Research articles and theses through Shodhsindhu

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/10s5vV9M1zt0yTBfKKd3kmKiRepYOn3U/view?usp=share_link">https://drive.google.com/file/d/10s5vV9M1zt0yTBfKKd3kmKiRepYOn3U/view?usp=share_link</a>

**4.2.2 - Institution has access to the following:** A. Any 4 or more of the above  
 e-journals e-ShodhSindhu Shodhganga  
 Membership e-books Databases Remote  
 access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

5900.00

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

60

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

College has an ICT policy which will be reviewed every year for the purchase and maintenance of ICT equipment. ICT policy is to ensure quality and excellence in global standards by providing the up-to date ICT facilities like dedicated internet, Computers, Printers, LCD projectors, Virtual classrooms, etc for effective and efficient teaching-learning process.

- The Restructured special fee committee looks after the purchase and maintenance of ICT facilities.
- Institution has 5 leased line connections of ACT-Fiber Net and 28 routers which support Wi-Fi to the whole campus. The recurring expenditure of the Internet service will be met from restructured special fee amount and is monitored by Internet committee of the college.
- To minimize the cost, maintenance to any ICT equipment is done on the need basis meeting the expenditure from the



restructured special fee or from CPDC.

- The computers and electronic materials listed as e-waste will be given to the APTS approved agency after obtaining permission from the Commissioner of Collegiate Education.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gcwguntur.ac.in/AQAR/4thcriterion/ICT%20policy-2021-22.pdf">http://gcwguntur.ac.in/AQAR/4thcriterion/ICT%20policy-2021-22.pdf</a>

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2676	201

File Description	Documents
Upload any additional information	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 4.3.4 - Institution has facilities for e-content development:

B. Any three of the above

Facilities available

for e-content development Media Centre  
Audio-Visual Centre Lecture Capturing  
System (LCS) Mixing equipments and  
software for editing

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://docs.google.com/spreadsheets/d/1lZfX3Cv3BsG000AfjTrt4oYMDu7qjGIb/edit?usp=share_link&amp;ouid=108216325134088141145&amp;rtpof=true&amp;sd=true">https://docs.google.com/spreadsheets/d/1lZfX3Cv3BsG000AfjTrt4oYMDu7qjGIb/edit?usp=share_link&amp;ouid=108216325134088141145&amp;rtpof=true&amp;sd=true</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

1139776.00

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has a set of procedures for maintenance of infrastructure and equipment. Institution has an "Infrastructure Development" policy. Physical, academic and support facilities are reviewed and monitored from time to time.

##### Physical facilities:

Campus Maintenance Committee in association with Finance committee looks after the maintenance of buildings, class rooms and labs.

The purchase committee of the college purchases the required equipment through quotation process as per norms. Annual stock verification of chemicals, glassware and all other lab equipment is done. Mechanical and lab equipment are repaired and maintained by the lab assistants and professionals are hired to do complicated repairs. The stock registers are maintained by the departments.

## Library Maintenance

The library has been fully automated with management software SOUL.

Maintenance and utilization of library resources are done through strictly following the library rules.

### Sports facilities:

Department of Physical Education monitors the maintenance of sports facilities. Top priority is given to the safety of the players through maintaining the sports equipment well. The equipment in Gymnasium is regularly serviced and new equipment is purchased as per requirement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gcwguntur.ac.in/AQAR/4thcritrion/4.Infrastructure-Development-Policy-2021-22.pdf">https://www.gcwguntur.ac.in/AQAR/4thcritrion/4.Infrastructure-Development-Policy-2021-22.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

2035

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

85

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.gcwguntur.ac.in/AQAR/5thcriterion/5.1.3capacity-building-activity-reports-2021-22.pdf">https://www.gcwguntur.ac.in/AQAR/5thcriterion/5.1.3capacity-building-activity-reports-2021-22.pdf</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

**1173**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for**

**B. Any 3 of the above**

**submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

303

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of outgoing students progressing to higher education

95

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State

government examinations) during the year

6

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year**

5

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college has an active student council which is an elected body, consisting of class representatives elected by individual class members who are the primary members of the council. These class representatives in turn elect the members of the college level executive body . Usually the election process takes place at the beginning of the academic year after the completion of admission process . The executive body comprising the chairperson, secretary, treasurer and few members under the guidance of an advisor plan and execute various college level activities. The union plans National festivals important college days, literary and cultural fests and conducts them at designated times. The union also plays a very active role during academic activities like seminars, workshops and conferences and extra curricular activities like sports , NCC, NSS and various clubs related events. The union is crucial in monitoring campus cleaning and student discipline as it is carried out by the members of the union from the class level to college level. The members of the student union contribute their ideas and suggestions to the various college level academic administrative committees and Boards of Studies.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gcwguntur.ac.in/AQAR/5thcritterion/STUDENT-COUNCIL-2021-22.pdf">https://www.gcwguntur.ac.in/AQAR/5thcritterion/STUDENT-COUNCIL-2021-22.pdf</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

9

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college alumni association, named as Lady Hope alumni association, is a registered body and its strong alumni are in prestigious positions across the country and internationally both as entrepreneurs and professionals. It has 600 people enrolled as members of alumni association. The committee which monitors the work of the association and garners the support from the alumni, consists of the alumni of this college who are now working as teaching and non-teaching faculty of our college. The association ensures that the alumni contribute both financially and otherwise. During the assessment year the financial support came in the form of setting up geysers worth Rs. 40,000 for hostel students and merit scholarship of Rs.25000. Intellectual contribution came in the form of an alumni member who is also a member of the academic council of the college advising the college to diversify the courses offered in various programs ; principal scientist Dr.Lakshmi Jagarlamudi who too is an alumna member interacting with the students during student induction programme and motivating them to pursue study and research in the field of their choice. The association decided to strengthen the enrollment by motivating the students who have left the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.gcwguntur.ac.in/images/alumni/alumni%20minutes%2021-22.pdf">www.gcwguntur.ac.in/images/alumni/alumni%20minutes%2021-22.pdf</a>

#### 5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

**Vision and mission regarding the nature of Governance:**

The vision of the institution regarding the nature of governance is 'creating an accountable, progressive, responsive and transparent administration which is sensitive to the needs of the stakeholders.

**Perspective Plans:**

The management of the institution has been striving to enhance the quality of education provided in the College.

We are adding new UG and PG programs year after year in tune with Industry requirements. We are improving ICT facilities in the Teaching and Learning process. We are nominating teachers for training for updating and upgrading their knowledge and skills.

The college continues its efforts to maintain the standards it has set for itself and improve its status in the rankings and certification by various agencies like NAAC, NIRF and ISO. It has ambitious plans to improve ICT provisions and provide experiential learning. The college needs to increase the number of classrooms and other infrastructural facilities.



The college has an effective administrative mechanism in place. There are a number of committees to take care of various aspects of the administration. Each and every staff member has been assigned some additional responsibility based on their individual experience, seniority, and special skills.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://www.gcwguntur.ac.in/AQAR/6thcriteria/6.1.1singlelink.pdf">https://www.gcwguntur.ac.in/AQAR/6thcriteria/6.1.1singlelink.pdf</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The principal of this government college plays the leadership role effectively through a well-established and time-tested administrative practice. of management decentralization.

The principal has a unique role in the administration at the institutional level while following the instructions and guidelines issued by the Commissioner of Collegiate Education, Government of Andhra Pradesh from time to time regarding academic and non-academic matters.

#### Decentralization and participative management

The college involves all the teachers, students, and other stakeholders in the academic and administrative issues. A number of committees are constituted to assist the principal in the administration. All the committees are formed as per the norms of the UGC.

1. The Examination Cell is coordinated by a committee led by a Controller. Usually, one of the senior teachers is assigned the responsibilities of the Controller of Examinations.

2. The Finance Committee comprises designated members as per the UGC autonomy guidelines.

3. All the decisions are placed for approval by the Governing Body constituted of the Commissioner of Collegiate Education (CCE), the

Regional Joint Director of Collegiate Education (RJDCE), and other nominated members.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://www.gcwguntur.ac.in/AQAR/6thcriteria/6.1.2singlelink.pdf">https://www.gcwguntur.ac.in/AQAR/6thcriteria/6.1.2singlelink.pdf</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

### Strategic/Perspective Plan:

The institution works for continuous up-gradation and development of facilities for academic excellence. The following are the components of the perspective plan of the institution.

1. Human resources
2. Infrastructure
3. Learning resources
4. programmes offered
5. Additional training- NCC, NSS, Sports and Games, Skill development courses etc.
6. Community and alumni contribution
7. Extension activities.
8. Transparent and accountable administration.
9. Designing, developing, and implementing policies for the qualitative functioning of the college.
10. Assessment and Accreditation.

One activity/practice successfully implemented:

**Programs Offered:** The college has a progressive outlook in offering new programs. We keep the demands and needs of the stakeholders in mind while introducing new programs. We have been regularly including UG programs with a variety of combinations. They give the students the opportunity to study subjects that will

prepare them for jobs in the ever-advancing world and pursue higher education. The students have been opting for the new programs. At present we are offering 32 UG programs in Sciences, Arts and Commerce streams together. Science programs include courses like Microbiology, Biochemistry, Aqua Culture, Food Technology, Home Science, etc. We are also offering two skill-oriented Vocational programs -B.Sc (Software Development) and B.Sc. (Cloud Computing). We are going to introduce B.Sc (Horticulture) from the 2022-23 academic year.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://gcwguntur.ac.in/Strategic%20Plan.php">http://gcwguntur.ac.in/Strategic%20Plan.php</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

#### Organizational Structure of the institution:

The chief administrative head is the Commissioner of Collegiate Education, Andhra Pradesh, and all the service matters and Academic matters are monitored by the CCE, AP. The Regional Joint Director of Higher Education is the next in the hierarchy and manages the colleges in the Zone as per the directions of CCEAP and shares the administrative work. The Principal is the head of our college and the entire administration of the college is done as per the rules and regulations of the State Government. The teachers assist the principal in administrative and academic matters by being members of various committees constituted for different purposes.

The Administrative wing of the college comprises one Administrative Officer, One office superintendent, and other non-teaching staff.

They take care of the day-to-day correspondence, record maintenance, scholarship work, salaries, and other office matters as per the instructions of the Principal of this College.

The students also contribute their share to the smooth functioning

of the college through the College Students Union by bringing various issues to the notice of the principal. and also by assisting in the conduct of a number of events.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="http://gcwguntur.ac.in/Organogram-2020-21.pdf">http://gcwguntur.ac.in/Organogram-2020-21.pdf</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.gcwguntur.ac.in/AQAR/6thcriteria/6.2.2-Additional%20Info.pdf">https://www.gcwguntur.ac.in/AQAR/6thcriteria/6.2.2-Additional%20Info.pdf</a>

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution has various effective welfare measures for teaching and non-teaching staff:

### 1. APGLI: A SOCIAL SECURITY MEASURE.

All the regular employees, both teaching and non teaching are eligible and receive the benefit as and when the occasion arises from APGLI which is under the Administrative Control of the

Finance Department.

2. Medical Reimbursement and Employees Health Scheme:

Employees Health Scheme is intended to provide cashless treatment to all the regular employees of the college including pensioners, along with their dependent family members.

3. GPF- General Provident Fund is a social security measure to which all the regular employees of the college are eligible.

4. GIS: Group Insurance Scheme supports all the regular employees of the institution with an insurance coverage on minimum premium payment.

Provision of Leaves:

The following are the various kinds of leave available for all the regular Employees, while the contingent and guest employees are eligible for casual leave.

1. Casual Leave
2. Special casual leave
3. Earned leave
4. Half Pay Leave.
5. Commuted Leave
6. Extraordinary leave
7. Special Disability Leave
8. Study Leave
9. Maternity Leave
10. Miscarriage/Abortion Leave
11. Special Casual Leave for women employees
12. Leave Encashment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gcwguntur.ac.in/AQAR/6thcriteria/AP%20Leave%20Rules%201933.pdf">https://www.gcwguntur.ac.in/AQAR/6thcriteria/AP%20Leave%20Rules%201933.pdf</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

**Nil**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

**3**

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

**98**

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

As this is a Government Organisation, Internal and External audits are regularly conducted in our college.

Financial transactions are usually monitored by the Finance Committee consisting of three or four members under the chairmanship of the Principal.

There are separate committees for the maintenance of UGC grants -Autonomy grants and CPE funds, RUSA Funds, CPDC funds, Alumni funds, Exam cell funds, Scholarships, and Special Fee funds, etc.,

There are two types of external audits - one by the State A.G. audit team (Auditor General) and another one by the RJDCE (Regional Joint Director of Collegiate Education) team. The budget allocation and expenditure will be audited by both teams regularly. If there is any deviation in utilization or misappropriation of funds, they bring it to the notice of the principal as Audit objections. The Principal and the concerned committee will be held responsible to clear these objections within a specific time.

The audits by the State A.G. audit team (Auditor General) and the RJDCE (Regional Joint Director of Collegiate Education) team have not been conducted for the year 2021-22. But an external audit by Chartered Accountant firm has been conducted. The audit reports are provided as additional information.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

Rs.6.83 lakhs.

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Institution mobilizes funds through self-financing courses, certificate courses, alumni contributions, philanthropists, and some non-governmental organizations.

Usually, the Staff Council prepares necessary estimates and detailed project reports and submits them to the Commissioner of Collegiate Education, AP. After approval of the DPRs by the CCE, funds are sanctioned.

We are able to raise an amount of Rs. 7,48,469 by renting out space on the college campus for erecting hoardings. An amount of Rs. 21024 has been generated .by selling the solid waste generated on the college campus to Suraj Krishna Greeneries, an ITC Authorized Agency by signing an MOU for recycling. The department of Botany has generated an amount Rs. 14500 by selling ornamental plants, Zoology, and Chemistry have started generating income through entrepreneurial initiatives such as the production of vermicompost and production of soaps. The department of mathematics conducted a certificate course and generated an amount of Rs. 188000.

The funds are utilized for the maintenance of infrastructural facilities, ICT facilities, payment of guest faculty remuneration, and purchasing stationery.

The physical as well as human resources of the college with a strength of nearly 2500 students are optimally used for both academic and administrative purposes.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Strengthening the institution in terms of academics, assessment and educational resources is the three pronged approach for institutionalizing quality assurance.

Outcome Based Curriculum is one of the guiding principles that is constantly attempted at the level of curriculum design as well as assessment. The IQAC guides the departments in focussing on the outcomes at the level of designing course, assessment, and program. The formative assessment, too, is accordingly strengthened by bringing in performance-based assessment.

The IQAC along with Academic Council has made suggestions to the departments to design qualitative curricula through frequent meetings with the faculty members. It has created awareness about Bloom's taxonomy, student-centered methods and ICT practices for curriculum design and participative learning in the CBCS pattern.

IQAC initiated the process of quality audits and College has acquired ISO - 9001:2015 certification. Green audit, energy audit and environment audit are conducted in the campus by the certified agency.

Similarly, the augmentation of academic and allied resources such as classrooms, hostel accommodation and garnering support for students from weaker sections with financial aid from CSR, and NGO agencies is another quality assurance practice that has been yielding positive results.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gcwguntur.ac.in/policies.php">https://www.gcwguntur.ac.in/policies.php</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC reviews the Teaching-Learning process, the objectives, and the learning outcomes periodically. It helps the departments in preparing annual academic curricular plans based on the examination calendar.

The IQAC prepares the Institutional Academic Plan which includes all the curricular, Co-curricular, and different training sessions of the teachers and monitors the performance of the departments through timely audits and periodical guidance.

The following aspects are monitored by IQAC regularly.

1. The planning of activities and schedules and their implementation.
2. Guidance for student-related activities, seminars, assignments and projects, etc.
3. Activities for slow and advanced learners.
4. Guidance for Bridge and Remedial courses. (The details are found in the link given below)
5. Planning and preparation for ICT-enabled classrooms.
6. Designing of student-centered activities.
7. Collection of feedback from students and other stakeholders on the curriculum, faculty and facilities.
8. Organizing guest lectures, National & international seminars, workshops, conferences, and symposia.
9. Guidance for activities of Alumni and WEC, NSS, NCC and JKC
10. Research and extension activities publications and paper

presentations.

11. Consolidates the annual achievements of each department and prepares the AQAR.

12. Conducts the annual internal academic audit.

13. Conducts the performance appraisal of the teachers based on various parameters and submit to CCE.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gcwguntur.ac.in/criterion2-2021-22.php">http://gcwguntur.ac.in/criterion2-2021-22.php</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://www.gcwguntur.ac.in/AOAR/6thcriteria/6th2021-22/Annual-Report-2021-22.pdf">https://www.gcwguntur.ac.in/AOAR/6thcriteria/6th2021-22/Annual-Report-2021-22.pdf</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Every year the college plan and prepare a gender sensitization action plan at the beginning of the academic year.

Specific facilities provided for women:

To provide a safe and secure environment college installed surveillance cameras in all the main blocks including the college's attached hostel.

Periodic counselling sessions through ward counselling will be conducted to address various issues not only related to academic but also personal issues that hinder their academic performance.

The psychology department of the college is maintaining a counselling centre to address the personal problems of the students.

The waiting hall cum dining hall is being maintained by the college to meet the particular needs of students.

A gymnasium for women lecturers and students is provided for physical well-being. A sanitary napkin vending machine is available in the washrooms to avail the facility.

The various safety measures initiated by A.P. State Government have been publicized within the campus to ensure the safety and security of the girl students outside the campus.

Various co-curricular activities like health awareness, psychological well-being and safety awareness campaigns were organized for the well-being of the girl students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.gcwquntur.ac.in/AQAR/Gender-Equity-activities-2021-22.pdf">https://www.gcwquntur.ac.in/AQAR/Gender-Equity-activities-2021-22.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas**

**B. Any 3 of the above**

**plant Wheeling to the Grid Sensor-based  
energy conservation Use of LED bulbs/  
power-efficient equipment**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

**Solid waste management :**

To reduce the waste generated on campus, students and staff are frequently educated on the practices to be followed for the management of solid waste on the campus through circulars, slogans, and announcements on the public address system. The waste is segregated at the source by using colour-coded dustbins. The fallen dry leaves collected from old trees and various gardens are used to produce organic compost and is used as manure for the botanical garden.

**Liquid waste:**

Concentrated liquid waste generated from laboratories is disposed of through concealed drainage system after diluting them. Bio-Medical Waste Management The College has minimized the dissection of animals and has been using Bio labs thereby producing zero biomedical waste.

**E-Waste management:**

e-waste like CPUs, Monitors, and LCD Screens, are stored in a store room and disposed of on a buyback policy with the permission of the Commissioner of Collegiate Education, AP.

**Waste Recycling system:**

The college has an effective MOU with ITC authorized agency to recycle the waste generated from paper, cardboard, food wrappers, bottles and soft drink cans. An amount of Rs.21024/- was generated from this and it is deposited in the College CPDC account.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting  
Bore well /Open well recharge Construction  
of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution  
system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy undertaken by the institution**

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

**A. Any 4 or all of the above**

- 1. Green audit**
- 2. Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions/awards**
- 5.Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

**B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Student diversity in terms of caste, religion, culture and socio-economic status is well established in our college with a wide range of 39.2% students belonging to SC's, ST's (8.4%) and around 35.52% belonging to BCs and nearly 17% general category. Most of the students are from rural backgrounds with agriculture as a major occupation and the remaining students are also from the marginalized sections with different family backgrounds. To bridge the economic disparities among students dress code in the form of uniforms is being followed in the college. The college conducts an assembly every Tuesday and makes the students read the college pledge which emphasizes principles of unity, self-discipline, and respect towards fellow beings. The core concept of any religion is that man will be directed by the almighty not caring about the place or people surrounding them, but performing their duties as ordained by the supreme. Following this principle and inducing the same among the students on the occasion of Independence Day and republic day our college is practising Holy Scripture reading of the Bible, Bhagavad Gita and Quran. The college is also celebrating fresher's, farewell, teacher's day etc., to create togetherness, cohesiveness and a sense of belongingness.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:



Every year the college sensitizes students by creating awareness and making practice about the flag code and respect towards the national anthem before the celebration of Independence Day and Republic day by the members of the student union committee. To promote and maintain the constitutional values among the young generation on the constitutional day more than 100 students and staff read the pledge. The staff members of political science organized a programme to students and staff about the importance of constitutional rules and laws. As per the call given by the Government of India, our college conducted a rally on National voter's day to encourage more young voters to take part in the political process. More than 70 students participated in this rally which started from our College campus and the College Principal flagged off the rally.

To develop a sense of civic responsibility and community service among the students our college NCC unit is organized independence day and republic day parades, Arm force flag day, and voter's day which in turn will promote not only their physical, intellectual, moral and all round development but, also aids in the development of leadership skills, self-discipline and patriotism.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To create awareness and educate students on topics of concern as identified by National and International agencies, at the beginning of every academic year IQAC in consultation with all the departments prepares a list of National and International commemorative days to be conducted by each department. While preparing this list, priority will be given to women related National and International days. These activities are included in the annual academic calendar and displayed on the website and also communicated to the respective departments. The departments in turn chart out the plan of action to celebrate the identified days and implement the same. The theme of the day is identified and various activities like quizzes, webinars, poster presentations, JAM, rallies, exhibitions, games, lectures etc. will be conducted to celebrate the theme on the notified days. Emphasis was given to include activities such as rallies that spread the intended message in the community also. The departments have the liberty to choose any other related activity that may not be listed in the academic plan.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

**1. Title of the Practice: Technology- driven transition in Teaching -Learning and Evaluation**

**Objectives**

1. To assess the critical thinking skills of the students in their related subject domain
2. To develop time management skills
3. To build the capacities of the students to become self-reliant
4. To create an environment for peer collaborative and cooperative learning
5. To foster competitive skills for ensuring life settlement in various field either by job or higher education

**2. Title of the Practice: Lady HOPE (Holistic Personality Enhancement Programme)**

**Objectives of the Practice**

1. To address the psycho-social well-being needs of the students for all-round development
2. To foster life coping skills to become self-reliant
3. To create a favourable college climate for the holistic development of students
4. To facilitate support services aid in promoting the best personality of the students

<https://www.gcwguntur.ac.in/AQAR/7.2.BestPractices2021-22.pdf>

File Description	Documents
Best practices in the Institutional website	<a href="https://www.gcwguntur.ac.in/7thcriteria2021-22.php">https://www.gcwguntur.ac.in/7thcriteria2021-22.php</a>
Any other relevant information	<a href="https://www.gcwguntur.ac.in/AQAR/7.2additionalinformation2021-22.pdf">https://www.gcwguntur.ac.in/AQAR/7.2additionalinformation2021-22.pdf</a>

**7.3 - Institutional Distinctiveness**

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

#### Lady Hope Future-preneurs

During our journey of educating young girls, it has been observed that some students have strong desire to build their own career by becoming an entrepreneur. They are looking for an opportunity to learn skills required to start an enterprise. The Lady Hope - Future preneurs aims to encourage such students towards entrepreneurship, nurture their innate interest and exploit the inquisitive nature of young minds by directing in a positive, profitable entrepreneurial avenue.

#### Objectives

- To orient the students towards the concept of entrepreneurship development
- To identify the probable entrepreneurial skills and avenues of the departments
- To support entrepreneurial talent and commercialisation of new ideas
- To enhance the development of management capacity within the college entrepreneurial ecosystem and beyond
- To impart skills to become the first generation entrepreneurs
- To provide knowledge that will help the students to become employers

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Government College for Women (A) empowers the students by fostering various creative, critical and employability skills. The autonomy status of the college facilitates to devise its own curriculum and reformulate it according to the global as well the local context. The IQAC, Academic Council and Board of Studies members, Alumni, Stakeholders, Teachers play a pivotal role in designing the curriculum in order to attain the learning objectives.

- The Vision and Mission of the Institution incorporating global advancement needs are ensured to be reflected in the Curriculum.
- The Choice Based Credit System (CBCS) and Elective mode in the Program Structure helps in building research aptitude and entrepreneurship skills.
- The Skill Development and Value-Added Courses like Acquaculture, ICT, Plant Nursery and Electrical Appliance, Web Designing help in strengthening the curriculum and augmenting the employability skills of the students in connection to global demands.
- The Webinars and Study Projects aid in attaining the learning outcomes and enhancing the creative and critical thinking skills catering to the national and global needs.
- The implementation of Life-Skills Courses fulfils the holistic development and diversified needs of the student.
- The dissemination of knowledge is upheld by various extension activities like Field Trips and MOU's with industry.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1cxSBYzRWCV-r2mV3Cev5TDHKJH4Ty7mo/view">https://drive.google.com/file/d/1cxSBYzRWCV-r2mV3Cev5TDHKJH4Ty7mo/view</a>

**1.1.2 - Number of Programmes where syllabus revision was carried out during the year****33**

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year****259**

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility****1.2.1 - Number of new courses introduced across all programmes offered during the year****9**

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

38

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The Curriculum of the Government College for Women (A) addresses the various cross-cutting issues related to Human Values & Ethics, Environment, and Gender through the regular core curriculum, Life-Skill and Skill Development Courses and Value-Added courses. The designed Curriculum ensures a blend of the core values of life and the Vision and Mission of the Institution in the following manner:

- The Course contents in the curriculum of various departments enthuse ecological concerns.
- Environment sustainability is advocated by the Department of Physics with the course content of Solar Energy. The Departments of Botany, Zoology, Aqua-culture, Microbiology, Home science disseminate and cultivate the idea of eco-friendliness.
- Contents of Plant Nursery and topics in Languages highlight environment sustainability themes.
- Human Values and Professional Ethics are upheld in Course Curriculum modules by the Departments of Economics, Political Science, Psychology and Sociology.

- The Curriculum of Science and Commerce Departments reorientsthe students towards various aspects of Professional Ethics. Contents bearing topics like Consumer behaviour, Marketing strategies and hacking focus on the ethical core.
- The ideology of the equity of Gender is imparted with the course content of the Language Departments and by the Celebration of Women Equity Day.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

9

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

991

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

452



File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://www.gcwguntur.ac.in/feedback-2021-22.php">https://www.gcwguntur.ac.in/feedback-2021-22.php</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - The feedback system of the Institution comprises the following**

**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://www.gcwguntur.ac.in/feedback-2021-22.php">https://www.gcwguntur.ac.in/feedback-2021-22.php</a>
Any additional information	<a href="#">View File</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

**2676**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

2231

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Orientation programme is organized every year to the newly admitted students to help them understand their roles and responsibilities and to acquaint them with co-curricular and extracurricular aspects of the college. Bridge courses are organized to facilitate the learning process, to bridge the gap for higher learning and to assess their performance to identify slow and advanced learners. The college is practicing mentoring system, allowing students to share their personal, academic and psychological problems which are addressed by the concerned mentors. Remedial classes are also conducted for the needy to help them perform better. Various activities like assignments, field visits, exhibitions, seminars, group discussions, quizzes, poster presentations, poetry recitation, LSRW skills, peer teaching, essay writing, elocutions, brain storming, etc are planned and conducted to motivate them as well as to improve their learning level. The college provides opportunity and encourages advanced learners to practice higher order thinking skills like applying, analyzing, evaluation and to create by involving them in role plays, Internships, surveys, project works and providing them with opportunities to participate in seminars, competitions etc. which promote disciplined self-study. They are also involved in planning for an activity and execute the same, thereby promoting leadership qualities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gcwguntur.ac.in/AQAR/2ndcriteria/2.2.1Learning-Methodologies-2021-22.pdf">https://www.gcwguntur.ac.in/AQAR/2ndcriteria/2.2.1Learning-Methodologies-2021-22.pdf</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
22/01/2023	2676	126

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Teaching-learning methods are adopted by our college with the vision to cater to the needs of the diverse learners. The College provides an effective platform for the students to enhance their problem-solving skills through participative learning and experiential learning. The college follows student-centric methods for the holistic development of students. Active and collaborative learning is aimed at through the following student centric methods :

1. **Experiential Learning Methodologies:** College provides opportunities for students to take part in Role Plays, Field Visits, Exhibitions, and Internships etc. Through these activities, the students could develop critical thinking skills.
2. **Participative learning methodologies:** We always encourage our students to participate in peer teaching, Student seminars, Group discussions, Quizzes, Poster presentations, different Literary and cultural Competitions, Webinars, online Certificate courses, Assignments, study projects etc. The students develop communication skills, social skills, and learn to articulate their views .

3. Problem solving methodologies: Student Study projects, Internships, Exhibitions arranged by the students in connection with the celebration of various significant days and events, certificate courses etc. provide opportunities for the students to develop problem solving skills. They give scope for the students to consider multiple solutions to a given problem by exercising their reasoning and critical thinking skills.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="https://www.gcwquntur.ac.in/AOAR/2ndcriteria/2.3.1-Students-centric-methods-21-22.pdf">https://www.gcwquntur.ac.in/AOAR/2ndcriteria/2.3.1-Students-centric-methods-21-22.pdf</a>

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT became an integral part of teaching-learning and is offered not only better communication but to create, disseminate, store and manage the information during the academic year 2021-22. To meet the requirement of study from home, the College explored, planned and executed different methods for teaching under unexpected situations. Hence, encouraged teachers to undergo training under the guidance of experts, on effective usage of different ICT-tools useful for Teaching-Learning and Evaluation and made teachers competent not only in using but to experiment with them. Our college teachers used Google meet, Webex & Zoom, Jitsi, Google classroom, interactive boards, digital writing pads etc. for teaching-learning. Assessment was done using Testmoz, Plickers, forms. Faculty were also involved in developing LMS. Used NPTEL, EPG-Pathasala, Swayam, MOOCs, Virtual Labs, Quizizz etc. for evoking enthusiasm and to inculcate high standards as well as selfpaced environment. Also implemented Blended Learning, which Coupled both online as well as traditional offline learning. Thus, using ICT-tools significantly changed the way students are taught by motivating students and improving student attainment levels.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://www.gcwguntur.ac.in/AQAR/2ndcriteria/2.3.2ICT-Usage21-22.pdf">https://www.gcwguntur.ac.in/AQAR/2ndcriteria/2.3.2ICT-Usage21-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

79

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The objective behind strategic academic and administrative planning at the beginning of each academic year is the optimal utilization of the number of working days not just for the timely coverage of syllabus but also for the encouragement of full-blown development of co-curricular and extracurricular abilities of students. It has been practice with the college to prepare the academic calendar for the ensuing academic year before the closure of the college for vacation. With the onset of the new academic year, the whole academic activity is planned with a vision and is in place. The calendar is used to devise annual institutional plan, prepared, and deployed by the IQAC. Academic calendar guides the planning and deployment of annual/ semester curricular plans, which are monitored every month by the principal. The curricular plans provide an opportunity for comprehensive planning at the beginning of the semester as well as stock taking over the completion of syllabus and activities at the end. The teaching diaries reflect the curricular plan of the teacher and these two documents aid in monitoring teaching learning process. To make the process effective, the teaching details and snapshot of class engaged are uploaded in TLP app.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

126

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

50

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

2524

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

7

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The College has laid-down & following set of rules & reforms for effective organization of exams through establishing integrity & confidentiality. Examination in 70:30 pattern, where 30 marks - Continuous Internal Evaluation (CIA), and 70 marks for Semester-end Examination. CIA spanning throughout instruction, assessing students in different aspects, which comprise Assignments, Quizzes, Surprise tests, Student-seminars, PowerPoint presentations, MCQs etc., which were

conducted online by the teacher with questions, stretching across the levels in Blooms taxonomy. Internal assessments were conducted through testmoz or google forms for the academic year 2021-22 for enabling continuous learning and assessment. After 90-days of instruction, Semester-end Examinations are being conducted in an organized manner curbing malpractices & maintaining confidentiality wherever necessary. Approved procedural steps are well-defined and followed there by yielding transparency in the examination system. As part of automation, the Examination software of the college is reliable at various stages; starting from student registration, Exam-fee, Time tables, Generating Hall tickets, Mapping rooms, D-forms, Decoding, Entry of Marks, results & to the revaluation. Thus through IT-integration and reforms in examination procedures have brought improvement in Teaching-learning process & evaluation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.gcwguntur.ac.in/AOAR/2ndcriteria/2.5.3examreforms21-22.pdf">https://www.gcwguntur.ac.in/AOAR/2ndcriteria/2.5.3examreforms21-22.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme Outcomes, broad statements encompassing areas of inter-related knowledge and the skills to be developed through a wide range of courses and experiences, are regularly updated as the UGC and State Council of higher education periodically release updating guidelines. Course Outcomes, knowledge, skills, and abilities that students attain as a result of their involvement in a particular set of educational experiences, are annually monitored and are revised as and when it is necessary during the BOS meetings. The Programme outcomes designed in alignment with the vision and mission statements of the college along with Programme Specific Outcomes and Course Outcomes are discussed in the Boards of Studies meetings and are approved by the BOS. They are also placed in the Academic Council meeting and are approved there too. The PSOs and COs are displayed on the college website. They are also displayed on the respective department notice boards so that they are easily accessible to the students. At the beginning of each semester in the



introductory classes, the POs, PSOs and COs of each course are discussed with students along with the syllabus and noted in diaries. Thus, the students are well informed of the objectives and the intended outcomes of their learning.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="https://www.gcwquntur.ac.in/AOAR/2ndcriteria/2.6.1pos-cos-2021-22.pdf">https://www.gcwquntur.ac.in/AOAR/2ndcriteria/2.6.1pos-cos-2021-22.pdf</a>

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The process of attainment of PSOs and POs starts from writing appropriate POs and PSOs, which are based on the Vision & Mission statements of the college and the respective programmes offered. Programme specific outcomes are broader and all-inclusive attributes that a student displays at the end of the specific programme like B.A, B.Sc. and B.Com. POs of the specific programme are designed together by the departments involved using action verbs of learning levels suggested by Bloom's taxonomy and placed in the Boards of studies and Academic Council meetings for discussion and approval. The discussions focus on the points whether course assessment methods taken up by the respective departments emphasize on the achievement of learning objectives stated in the form of Course Outcomes. Attainment is reflected when course outcomes have to incorporate the PSOs for the successful actualization of outcomes. To achieve this, the COs of all courses in the programme are to be mapped with POs & PSOs, which is still in the process of construction.

The college used two assessment methods to meet the attainment of POs and PSOs.

1. Direct Assessment methods
2. Indirect Assessment methods

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.gcwguntur.ac.in/AQAR/2ndcriteria/2.6.2Attainment-of-POs-COs-21-22.pdf">https://www.gcwguntur.ac.in/AQAR/2ndcriteria/2.6.2Attainment-of-POs-COs-21-22.pdf</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

521

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.gcwguntur.ac.in/AQAR/2ndcriteria/2.6.3examresults21-22.pdf">https://www.gcwguntur.ac.in/AQAR/2ndcriteria/2.6.3examresults21-22.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://www.gcwguntur.ac.in/AQAR/2ndcriteria/SSS-REPORT-2021-22.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

In order to encourage research, deploy the knowledge resources available for research, and develop creative solutions, the Government College for Women, Guntur has a clearly defined policy in place. The college advises the faculty to concentrate on their study area(s) to collectively address a wide range of

issues. The College's Governing Body approved the Research Policy during that meeting. The college encourages interdisciplinary study across the humanities, sciences, and arts to further research. The college supports staff and student research that addresses societal needs fostering research and educational partnerships with businesses, minority institutions, and higher education institutions.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://www.gcwguntur.ac.in/Research%20Policy.pdf">https://www.gcwguntur.ac.in/Research%20Policy.pdf</a>
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

00

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.2 - Resource Mobilization for Research****3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

00

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

**3.2.2 - Number of teachers having research projects during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

**3.2.3 - Number of teachers recognised as research guides**

4

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

00

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Through a number of specialised centres, the institution provides an environment for the advancement of research, innovation, and community orientation. The institution's research cell organises a variety of workshops, webinars, and faculty development programmes to give faculty and students the facilities and advice they need. Faculty members receive the necessary assistance for documentation and publication of research papers. The institution has a "Entrepreneurship Cell" dubbed "Lady Hope Future Preneurs," which organises awareness gatherings, workshops, seminars, conferences, Expos, and guest lectures on the subject. Students have the chance to interact with business people who are top-notch in their industry. By enrolling in certificate programmes like "Ornamental Fishes," students are given the opportunity to promote agriculture and rural development. Model Expos are presented on topics like "fermented foods and probiotics," "Plant Nursery," etc. to encourage future leaders to think critically and creatively. To acquire hands-on practise and better industrial exposure, products like Vermi compost, soaps, plants, organic foods, etc.

are created and marketed on campus. The NCC and NSS units are active and responsible for community orientation. All the departments work together to support extension initiatives alongside these units. Five villages–Pulladigunta, Vinjanampadu, Kurnuthala, Chintapallipadu, and Garapadu–have been embraced by the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gcwguntur.ac.in/AQAR/3rdcriterion/3rd2021_22/3.3.1-additional_info_21_22.pdf">https://gcwguntur.ac.in/AQAR/3rdcriterion/3rd2021_22/3.3.1-additional_info_21_22.pdf</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

12

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**B. Any 3 of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

14

File Description	Documents
URL to the research page on HEI website	<a href="https://www.gcwguntur.ac.in/research-2021-22.php">https://www.gcwguntur.ac.in/research-2021-22.php</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

18

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

8

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

31

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

10

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

Nil



File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

NIL

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

By collaborating with Ministry of Youth affairs and sports and NGOs like Samarthan trust students are sensitized to work on the societal issues and the ways to solve them.

Exposure to extension and outreach activities like volunteering in conducting Job mela for the disabled developed a humanitarian passion towards community. Visiting Old age home and Orphanage developed concern for the community affected people and destitute. It sensitized the students towards social issues. Students imbibed the values of social responsibility

and raised fund and donated provisions and other requirements worth Rs 10,000. for the Amma charitable trust Orphanage & Old age home

Students carried out Programmes addressing social and Environmental issues, which included cleanliness, tree plantation, water conservation, rain water harvesting through JAL SAKTHI ABHIYAN prevention of Dengue and malaria, conservation of water, medical camp, training of rural women in preparing sanitation and hygiene products and developed competence required for group living and sharing of responsibilities. They gained skills in mobilizing community participation, acquired team building and leadership qualities

The college also organised International Day of Yoga, World suicide prevention Day, World OZONE Day, International Girl child day, Consumer Awareness Day, WORLD AIDS DAY, National Voters Day, WORLD EARTH DAY etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

00

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

37

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2540

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.7 - Collaboration

#### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

05

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

16

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution is established in 1942 and has a campus with 10.85 acres, with built up area of 5062 sq. meters. The college has adequate physical infrastructure facilities with 126 rooms comprising of 66 class rooms which includes IT enabled classrooms like virtual class rooms and digital class rooms along with 20 laboratories, a large assembly hall, AV seminar hall, faculty rooms, online exam center, net center and a placement cell to support the academic activity in the college. Adequate space and infrastructure is available for administration purpose like principal chamber, office room, controller of examinations office, IQAC office and board room.

The college has a playground of 850 square meters for sports and outdoor games. The institution has a spacious open air auditorium for cultural activities. The college library is automated and offers remote access to digital resources. The institution has spacious hostel block with 64 rooms, a reading room and facilities for Indoor games too. There are separate washrooms for men and women. Canteen, book stall, women waiting hall and vehicle parking facilities are provided to staff and students. The entire college is Wi-Fi enabled with 21 Wi-Fi hotspots to provide free internet within the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gcwguntur.ac.in/AQAR/4thcriterion/4.1.1-Additional Info.pdf">https://gcwguntur.ac.in/AQAR/4thcriterion/4.1.1-Additional Info.pdf</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Institution believes in the overall development of a woman student and gives due importance to fitness.

Facilities for cultural activities:

1. Well- equipped open air auditorium. Assembly hall with a capacity of 300 Students.
2. State of the art AV Seminar hall with a capacity of 70

students.

3. The literary & cultural committees organize various events to promote a spate of cultural activities by encouraging students to participate in cultural competitions. Students are trained in local traditional art forms like "Kolattam" and Rangoli.

Facilities for Yoga, sports and games

4. Institution has a play ground of 850 square meters to organize out door games, yoga and other competitions. College has the availability of sports equipment, kits and sportswear for the sportspersons.
5. The college has a well-equipped GYM and 06 courts for Ball badminton, Shuttle, Volleyball, Kabaddi, Tennis and Kho-Kho. Students have bagged prizes at National, State and University levels in sports.
6. The College conducts certificate courses in Yoga and organizes Yoga-day every year.
7. Students are trained in self defence activities.

GYM ARTICLES

Dimensions of gym: 34 feet X 34.8 feet

ORBITRAK:

Orbital Cycling Exercise

AB Pro Heavy:

AB Swing:

Bench Press:

TreadMill:

7.12-Station Multi Gym:

Power lifting Set:

Vibrator:

Twist cum Stepper:

Exercise Cycle.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities****26**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)****1139776.00**

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Library is a structure that is divided into three sections-main hall, stack room and digitalroom with a total carpet area of 4800 Sq.ft.The library is fully automated with the software SOUL 2.0 in 2018.

The collection includes print documents and electronic

documents. The library has 52,051 books which include short stories, novels, competitive exams books, periodicals, reference books and journals. The staff and the students can access the E-journals. OPAC provides access to the library collection as the main tool. The library website provides information about the resources, rules and regulations. Students can download and print study material. The library is a member of INFLIBNET-NLIST.

The library takes up the following activities:

1. Book reviews
2. Book exhibitions and display of New books
3. Providing support for educational research, training and employment information.
4. Providing access to NPTEL, E-PG PATHASALA, MOOCs and NDL of India.
5. Providing Newspapers, Magazines and Journals.

Print Collection:

1. Books - 52051
2. Newspapers - 06
3. Magazines - 2

E-Resources available:

1. e-journals and e-books through N-List (College Id - gcwguntur)
2. e-lessons through CCE LMS, NPTEL, Swayam, e-patashala, etc
3. Research articles and theses through Shodhsindhu

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/10s5vV9M1ztd0yTBfKKd3kmKiRepYQn3U/view?usp=share_link">https://drive.google.com/file/d/10s5vV9M1ztd0yTBfKKd3kmKiRepYQn3U/view?usp=share_link</a>

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

**5900.00**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**

**4.2.4.1 - Number of teachers and students using the library per day during the year**

**60**



File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

College has an ICT policy which will be reviewed every year for the purchase and maintenance of ICT equipment. ICT policy is to ensure quality and excellence in global standards by providing the up-to date ICT facilities like dedicated internet, Computers, Printers, LCD projectors, Virtual classrooms, etc for effective and efficient teaching-learning process.

- The Restructured special fee committee looks after the purchase and maintenance of ICT facilities.
- Institution has 5 leased line connections of ACT-Fiber Net and 28 routers which support Wi-Fi to the whole campus. The recurring expenditure of the Internet service will be met from restructured special fee amount and is monitored by Internet committee of the college.
- To minimize the cost, maintenance to any ICT equipment is done on the need basis meeting the expenditure from the restructured special fee or from CPDC.
- The computers and electronic materials listed as e-waste will be given to the APTS approved agency after obtaining permission from the Commissioner of Collegiate Education.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gcwguntur.ac.in/AOAR/4thcriterion/ICT%20policy-2021-22.pdf">http://gcwguntur.ac.in/AOAR/4thcriterion/ICT%20policy-2021-22.pdf</a>

### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2676	201

File Description	Documents
Upload any additional information	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

B. Any three of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://docs.google.com/spreadsheets/d/1lZfX3Cv3BsG000AfjTrt4oYMDu7qjGIb/edit?usp=share_link&amp;ouid=108216325134088141145&amp;rtpof=true&amp;sd=true">https://docs.google.com/spreadsheets/d/1lZfX3Cv3BsG000AfjTrt4oYMDu7qjGIb/edit?usp=share_link&amp;ouid=108216325134088141145&amp;rtpof=true&amp;sd=true</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

1139776.00

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has a set of procedures for maintenance of infrastructure and equipment. Institution has an "Infrastructure Development" policy. Physical, academic and support facilities are reviewed and monitored from time to time.

#### Physical facilities:

Campus Maintenance Committee in association with Finance committee looks after the maintenance of buildings, class rooms and labs.

The purchase committee of the college purchases the required equipment through quotation process as per norms. Annual stock verification of chemicals, glassware and all other lab equipment is done. Mechanical and lab equipment are repaired and maintained by the lab assistants and professionals are hired to do complicated repairs. The stock registers are maintained by the departments.

#### Library Maintenance

The library has been fully automated with management software SOUL.

Maintenance and utilization of library resources are done through strictly following the library rules.

#### Sports facilities:

Department of Physical Education monitors the maintenance of sports facilities. Top priority is given to the safety of the players through maintaining the sports equipment well. The equipment in Gymnasium is regularly serviced and new equipment is purchased as per requirement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gcwguntur.ac.in/AQAR/4thcriterion/4.Infrastructure-Development-Policy-2021-22.pdf">https://www.gcwguntur.ac.in/AQAR/4thcriterion/4.Infrastructure-Development-Policy-2021-22.pdf</a>

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year****2035**

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year****85**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.gcwguntur.ac.in/AQAR/5thcreation/5.1.3capacity-building-activity-reports-2021-22.pdf">https://www.gcwguntur.ac.in/AQAR/5thcreation/5.1.3capacity-building-activity-reports-2021-22.pdf</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1173

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

303

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of outgoing students progressing to higher education

95

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

6

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

5

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college has an active student council which is an elected body, consisting of class representatives elected by individual class members who are the primary members of the council. These class representatives in turn elect the members of the college level executive body . Usually the election process takes place at the beginning of the academic year after the completion of admission process . The executive body comprising the chairperson, secretary, treasurer and few members under the guidance of an advisor plan and execute various college level activities. The union plans National festivals important college days, literary and cultural fests and conducts them at designated times. The union also plays a very active role during academic activities like seminars, workshops and conferences and extra curricular activities like sports , NCC, NSS and various clubs related events. The union is crucial in monitoring campus cleaning and student discipline as it is carried out by the members of the union from the class level to college level. The members of the student union contribute their ideas and suggestions to the various college level academic administrative committees and Boards of Studies.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gcwguntur.ac.in/AQAR/5thcrite_rion/STUDENT-COUNCIL-2021-22.pdf">https://www.gcwguntur.ac.in/AQAR/5thcrite_rion/STUDENT-COUNCIL-2021-22.pdf</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

9

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college alumni association, named as Lady Hope alumni association, is a registered body and its strong alumni are in prestigious positions across the country and internationally both as entrepreneurs and professionals. It has 600 people enrolled as members of alumni association. The committee which monitors the work of the association and garners the support from the alumni, consists of the alumni of this college who are now working as teaching and non-teaching faculty of our college. The association ensures that the alumni contribute both financially and otherwise. During the assessment year the financial support came in the form of setting up geysers worth Rs. 40,000 for hostel students and merit scholarship of Rs.25000. Intellectual contribution came in the form of an alumni member who is also a member of the academic council of the college advising the college to diversify the courses offered in various programs ; principal scientist Dr.Lakshmi Jagarlamudi who too is an alumnus member interacting with the students during student induction programme and motivating them to pursue study and research in the field of their choice. The association decided to strengthen the enrollment by motivating



the students who have left the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.gcwquntur.ac.in/images/alumni/alumni%20minutes%2021-22.pdf">www.gcwquntur.ac.in/images/alumni/alumni%20minutes%2021-22.pdf</a>

#### 5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

##### Vision and mission regarding the nature of Governance:

The vision of the institution regarding the nature of governance is 'creating an accountable, progressive, responsive and transparent administration which is sensitive to the needs of the stakeholders.

##### Perspective Plans:

The management of the institution has been striving to enhance the quality of education provided in the College.

We are adding new UG and PG programs year after year in tune with Industry requirements. We are improving ICT facilities in the Teaching and Learning process. We are nominating teachers for training for updating and upgrading their knowledge and skills.

The college continues its efforts to maintain the standards it has set for itself and improve its status in the rankings and certification by various agencies like NAAC, NIRF and ISO. It

has ambitious plans to improve ICT provisions and provide experiential learning. The college needs to increase the number of classrooms and other infrastructural facilities.

The college has an effective administrative mechanism in place. There are a number of committees to take care of various aspects of the administration. Each and every staff member has been assigned some additional responsibility based on their individual experience, seniority, and special skills.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://www.gcwquntur.ac.in/AOAR/6thcriteria/6.1.1singlelink.pdf">https://www.gcwquntur.ac.in/AOAR/6thcriteria/6.1.1singlelink.pdf</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The principal of this government college plays the leadership role effectively through a well-established and time-tested administrative practice. of management decentralization.

The principal has a unique role in the administration at the institutional level while following the instructions and guidelines issued by the Commissioner of Collegiate Education, Government of Andhra Pradesh from time to time regarding academic and non-academic matters.

#### Decentralization and participative management

The college involves all the teachers, students, and other stakeholders in the academic and administrative issues. A number of committees are constituted to assist the principal in the administration. All the committees are formed as per the norms of the UGC.

1. The Examination Cell is coordinated by a committee led by a Controller. Usually, one of the senior teachers is assigned the responsibilities of the Controller of Examinations.

2. The Finance Committee comprises designated members as per

the UGC autonomy guidelines.

3. All the decisions are placed for approval by the Governing Body constituted of the Commissioner of Collegiate Education (CCE), the Regional Joint Director of Collegiate Education (RJDC), and other nominated members.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://www.gcwquntur.ac.in/AQAR/6thcrite ria/6.1.2singlelink.pdf">https://www.gcwquntur.ac.in/AQAR/6thcrite ria/6.1.2singlelink.pdf</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

### Strategic/Perspective Plan:

The institution works for continuous up-gradation and development of facilities for academic excellence. The following are the components of the perspective plan of the institution.

1. Human resources
2. Infrastructure
3. Learning resources
4. programmes offered
5. Additional training- NCC, NSS, Sports and Games, Skill development courses etc.
6. Community and alumni contribution
7. Extension activities.
8. Transparent and accountable administration.
9. Designing, developing, and implementing policies for the qualitative functioning of the college.
10. Assessment and Accreditation.

One activity/practice successfully implemented:

**Programs Offered:** The college has a progressive outlook in offering new programs. We keep the demands and needs of the stakeholders in mind while introducing new programs. We have been regularly including UG programs with a variety of combinations. They give the students the opportunity to study subjects that will prepare them for jobs in the ever-advancing world and pursue higher education. The students have been opting for the new programs. At present we are offering 32 UG programs in Sciences, Arts and Commerce streams together. Science programs include courses like Microbiology, Biochemistry, Aqua Culture, Food Technology, Home Science, etc. We are also offering two skill-oriented Vocational programs -B.Sc (Software Development) and B.Sc. (Cloud Computing). We are going to introduce B.Sc (Horticulture) from the 2022-23 academic year.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://gcwguntur.ac.in/Strategic%20Plan.php">http://gcwguntur.ac.in/Strategic%20Plan.php</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

#### **Organizational Structure of the institution:**

The chief administrative head is the Commissioner of Collegiate Education, Andhra Pradesh, and all the service matters and Academic matters are monitored by the CCE, AP. The Regional Joint Director of Higher Education is the next in the hierarchy and manages the colleges in the Zone as per the directions of CCEAP and shares the administrative work. The Principal is the head of our college and the entire administration of the college is done as per the rules and regulations of the State Government. The teachers assist the principal in administrative and academic matters by being members of various committees constituted for different purposes.

The Administrative wing of the college comprises one Administrative Officer, One office superintendent, and other non-teaching staff.

They take care of the day-to-day correspondence, record maintenance, scholarship work, salaries, and other office matters as per the instructions of the Principal of this College.

The students also contribute their share to the smooth functioning of the college through the College Students Union by bringing various issues to the notice of the principal. and also by assisting in the conduct of a number of events.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="http://gcwguntur.ac.in/Organogram-2020-21.pdf">http://gcwguntur.ac.in/Organogram-2020-21.pdf</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.gcwguntur.ac.in/AQAR/6thcriteria/6.2.2-Additional%20Info.pdf">https://www.gcwguntur.ac.in/AQAR/6thcriteria/6.2.2-Additional%20Info.pdf</a>

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution has various effective welfare measures for teaching and non-teaching staff:

1. APGLI: A SOCIAL SECURITY MEASURE.

All the regular employees, both teaching and non teaching are eligible and receive the benefit as and when the occasion arises from APGLI which is under the Administrative Control of the Finance Department.

2. Medical Reimbursement and Employees Health Scheme:

Employees Health Scheme is intended to provide cashless treatment to all the regular employees of the college including pensioners, along with their dependent family members.

3. GPF- General Provident Fund is a social security measure to which all the regular employees of the college are eligible.

4. GIS: Group Insurance Scheme supports all the regular employees of the institution with an insurance coverage on minimum premium payment.

Provision of Leaves:

The following are the various kinds of leave available for all the regular Employees, while the contingent and guest employees are eligible for casual leave.

1. Casual Leave
2. Special casual leave
3. Earned leave
4. Half Pay Leave.
5. Commuted Leave
6. Extraordinary leave
7. Special Disability Leave
8. Study Leave
9. Maternity Leave
10. Miscarriage/Abortion Leave

**11. Special Casual Leave for women employees****12. Leave Encashment.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gcwquntur.ac.in/AQAR/6thcriteria/AP%20Leave%20Rules%201933.pdf">https://www.gcwquntur.ac.in/AQAR/6thcriteria/AP%20Leave%20Rules%201933.pdf</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year****Nil**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year****3**

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)****98**

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly

As this is a Government Organisation, Internal and External audits are regularly conducted in our college.

Financial transactions are usually monitored by the Finance Committee consisting of three or four members under the chairmanship of the Principal.

There are separate committees for the maintenance of UGC grants -Autonomy grants and CPE funds, RUSA Funds, CPDC funds, Alumni funds, Exam cell funds, Scholarships, and Special Fee funds, etc.,

There are two types of external audits - one by the State A.G. audit team (Auditor General) and another one by the RJDCE (Regional Joint Director of Collegiate Education) team. The budget allocation and expenditure will be audited by both teams regularly. If there is any deviation in utilization or misappropriation of funds, they bring it to the notice of the principal as Audit objections. The Principal and the concerned committee will be held responsible to clear these objections within a specific time.

The audits by the State A.G. audit team (Auditor General) and the RJDCE (Regional Joint Director of Collegiate Education) team have not been conducted for the year 2021-22. But an external audit by Chartered Accountant firm has been conducted. The audit reports are provided as additional information.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

**Rs.6.83 lakhs.**

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Institution mobilizes funds through self-financing courses, certificate courses, alumni contributions, philanthropists, and some non-governmental organizations.

Usually, the Staff Council prepares necessary estimates and detailed project reports and submits them to the Commissioner of Collegiate Education, AP. After approval of the DPRs by the CCE, funds are sanctioned.

We are able to raise an amount of Rs. 7,48,469 by renting out space on the college campus for erecting hoardings. An amount of Rs. 21024 has been generated .by selling the solid waste generated on the college campus to Suraj Krishna Greeneries, an ITC Authorized Agency by signing an MOU for recycling. The department of Botany has generated an amount Rs. 14500 by selling ornamental plants, Zoology, and Chemistry have started generating income through entrepreneurial initiatives such as the production of vermicompost and production of soaps. The department of mathematics conducted a certificate course and generated an amount of Rs. 188000.

The funds are utilized for the maintenance of infrastructural facilities, ICT facilities, payment of guest faculty

remuneration, and purchasing stationery.

The physical as well as human resources of the college with a strength of nearly 2500 students are optimally used for both academic and administrative purposes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Strengthening the institution in terms of academics, assessment and educational resources is the three pronged approach for institutionalizing quality assurance.

Outcome Based Curriculum is one of the guiding principles that is constantly attempted at the level of curriculum design as well as assessment. The IQAC guides the departments in focussing on the outcomes at the level of designing course, assessment, and program. The formative assessment, too, is accordingly strengthened by bringing in performance-based assessment.

The IQAC along with Academic Council has made suggestions to the departments to design qualitative curricula through frequent meetings with the faculty members. It has created awareness about Bloom's taxonomy, student-centered methods and ICT practices for curriculum design and participative learning in the CBCS pattern.

IQAC initiated the process of quality audits and College has acquired ISO - 9001:2015 certification. Green audit, energy audit and environment audit are conducted in the campus by the certified agency.

Similarly, the augmentation of academic and allied resources such as classrooms, hostel accommodation and garnering support for students from weaker sections with financial aid from CSR,

and NGO agencies is another quality assurance practice that has been yielding positive results.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.gcwguntur.ac.in/policies.php">https://www.gcwguntur.ac.in/policies.php</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC reviews the Teaching-Learning process, the objectives, and the learning outcomes periodically. It helps the departments in preparing annual academic curricular plans based on the examination calendar.

The IQAC prepares the Institutional Academic Plan which includes all the curricular, Co-curricular, and different training sessions of the teachers and monitors the performance of the departments through timely audits and periodical guidance.

The following aspects are monitored by IQAC regularly.

1. The planning of activities and schedules and their implementation.
2. Guidance for student-related activities, seminars, assignments and projects, etc.
3. Activities for slow and advanced learners.
4. Guidance for Bridge and Remedial courses. (The details are found in the link given below)
5. Planning and preparation for ICT-enabled classrooms.
6. Designing of student-centered activities.
7. Collection of feedback from students and other stakeholders on the curriculum, faculty and facilities.
8. Organizing guest lectures, National & international seminars, workshops, conferences, and symposia.

9. Guidance for activities of Alumni and WEC, NSS, NCC and JKC

10. Research and extension activities publications and paper presentations.

11. Consolidates the annual achievements of each department and prepares the AQAR.

12. Conducts the annual internal academic audit.

13. Conducts the performance appraisal of the teachers based on various parameters and submit to CCE.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gcwguntur.ac.in/criterion2-2021-22.php">http://gcwguntur.ac.in/criterion2-2021-22.php</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://www.gcwguntur.ac.in/AQAR/6thcriteria/6th2021-22/Annual-Report-2021-22.pdf">https://www.gcwguntur.ac.in/AQAR/6thcriteria/6th2021-22/Annual-Report-2021-22.pdf</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

## 7.1 - Institutional Values and Social Responsibilities

### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Every year the college plan and prepare a gender sensitization action plan at the beginning of the academic year.

Specific facilities provided for women:

To provide a safe and secure environment college installed surveillance cameras in all the main blocks including the college's attached hostel.

Periodic counselling sessions through ward counselling will be conducted to address various issues not only related to academic but also personal issues that hinder their academic performance.

The psychology department of the college is maintaining a counselling centre to address the personal problems of the students.

The waiting hall cum dining hall is being maintained by the college to meet the particular needs of students.

A gymnasium for women lecturers and students is provided for physical well-being. A sanitary napkin vending machine is available in the washrooms to avail the facility.

The various safety measures initiated by A.P. State Government have been publicized within the campus to ensure the safety and security of the girl students outside the campus.

Various co-curricular activities like health awareness, psychological well-being and safety awareness campaigns were organized for the well-being of the girl students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.gcwguntur.ac.in/AQAR/Gender-Equity-activities-2021-22.pdf">https://www.gcwguntur.ac.in/AQAR/Gender-Equity-activities-2021-22.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)**

**Solid waste management :**

To reduce the waste generated on campus, students and staff are frequently educated on the practices to be followed for the management of solid waste on the campus through circulars, slogans, and announcements on the public address system. The waste is segregated at the source by using colour-coded dustbins. The fallen dry leaves collected from old trees and various gardens are used to produce organic compost and is used as manure for the botanical garden.

**Liquid waste:**

Concentrated liquid waste generated from laboratories is disposed of through concealed drainage system after diluting them. Bio-Medical Waste Management The College has minimized the dissection of animals and has been using Bio labs thereby producing zero biomedical waste.

**E-Waste management:**

e-waste like CPUs, Monitors, and LCD Screens, are stored in a store room and disposed of on a buyback policy with the

permission of the Commissioner of Collegiate Education, AP.

#### Waste Recycling system:

The college has an effective MOU with ITC authorized agency to recycle the waste generated from paper, cardboard, food wrappers, bottles and soft drink cans. An amount of Rs.21024/- was generated from this and it is deposited in the College CPDC account.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**

**A. Any 4 or All of the above**

**5.Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy undertaken by the institution**

<b>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b> <ol style="list-style-type: none"> <li><b>1. Green audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3.Environment audit</b></li> <li><b>4.Clean and green campus recognitions/awards</b></li> <li><b>5.Beyond the campus environmental promotional activities</b></li> </ol>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-</b>	<b>B. Any 3 of the above</b>
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reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Student diversity in terms of caste, religion, culture and socio-economic status is well established in our college with a wide range of 39.2% students belonging to SC's, ST's (8.4%) and around 35.52% belonging to BCs and nearly 17% general category. Most of the students are from rural backgrounds with agriculture as a major occupation and the remaining students are also from the marginalized sections with different family backgrounds. To bridge the economic disparities among students dress code in the form of uniforms is being followed in the college. The college conducts an assembly every Tuesday and makes the students read the college pledge which emphasizes principles of unity, self-discipline, and respect towards fellow beings. The core concept of any religion is that man will be directed by the almighty not caring about the place or people surrounding them, but performing their duties as ordained by the supreme. Following this principle and inducing the same among the students on the occasion of Independence Day and republic day our college is practising Holy Scripture reading of the Bible, Bhagavad Gita and Quran. The college is also celebrating fresher's, farewell, teacher's day etc., to create togetherness, cohesiveness and a sense of belongingness.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Every year the college sensitizes students by creating awareness and making practice about the flag code and respect towards the national anthem before the celebration of Independence Day and Republic day by the members of the student union committee. To promote and maintain the constitutional values among the young generation on the constitutional day more than 100 students and staff read the pledge. The staff members of political science organized a programme to students and staff about the importance of constitutional rules and laws. As per the call given by the Government of India, our college conducted a rally on National voter's day to encourage more young voters to take part in the political process. More than 70 students participated in this rally which started from our College campus and the College Principal flagged off the rally.

To develop a sense of civic responsibility and community service among the students our college NCC unit is organized independence day and republic day parades, Arm force flag day, and voter's day which in turn will promote not only their physical, intellectual, moral and all round development but, also aids in the development of leadership skills, self-discipline and patriotism.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization**

**B. Any 3 of the above**

**programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To create awareness and educate students on topics of concern as identified by National and International agencies, at the beginning of every academic year IQAC in consultation with all the departments prepares a list of National and International commemorative days to be conducted by each department. While preparing this list, priority will be given to women related National and International days. These activities are included in the annual academic calendar and displayed on the website and also communicated to the respective departments. The departments in turn chart out the plan of action to celebrate the identified days and implement the same. The theme of the day is identified and various activities like quizzes, webinars, poster presentations, JAM, rallies, exhibitions, games, lectures etc. will be conducted to celebrate the theme on the notified days. Emphasis was given to include activities such as rallies that spread the intended message in the community also. The departments have the liberty to choose any other related activity that may not be listed in the academic plan.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### 1. Title of the Practice: Technology- driven transition in Teaching -Learning and Evaluation

#### Objectives

1. To assess the critical thinking skills of the students in their related subject domain
2. To develop time management skills
3. To build the capacities of the students to become self-reliant
4. To create an environment for peer collaborative and cooperative learning
5. To foster competitive skills for ensuring life settlement in various field either by job or higher education

### 2. Title of the Practice: Lady HOPE (Holistic Personality Enhancement Programme)

#### Objectives of the Practice

1. To address the psycho-social well-being needs of the students for all-round development
2. To foster life coping skills to become self-reliant
3. To create a favourable college climate for the holistic development of students
4. To facilitate support services aid in promoting the best personality of the students

<https://www.gcwguntur.ac.in/AQAR/7.2.BestPractices2021-22.pdf>

File Description	Documents
Best practices in the Institutional website	<a href="https://www.gcwguntur.ac.in/7thcriteria2021-22.php">https://www.gcwguntur.ac.in/7thcriteria2021-22.php</a>
Any other relevant information	<a href="https://www.gcwguntur.ac.in/AQAR/7.2additioanlinfo2021-22.pdf">https://www.gcwguntur.ac.in/AQAR/7.2additioanlinfo2021-22.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

#### Lady Hope Future- preneurs

During our journey of educating young girls, it has been observed that some students have strong desire to build their own career by becoming an entrepreneur. They are looking for an opportunity to learn skills required to start an enterprise. The Lady Hope - Future prenuers aims to encourage such students towards entrepreneurship, nurture their innate interest and exploit the inquisitive nature of young minds by directing in a positive, profitable entrepreneurial avenue.

#### Objectives

- To orient the students towards the concept of entrepreneurship development
- To identify the probable entrepreneurial skills and avenues of the departments
- To support entrepreneurial talent and commercialisation of new ideas
- To enhance the development of management capacity within the college entrepreneurial ecosystem and beyond
- To impart skills to become the first generation entrepreneurs
- To provide knowledge that will help the students to become employers

File Description	Documents
Appropriate link in the institutional website	<a href="https://www.gcwguntur.ac.in/AQAR/7.3.1InstitutionalDistinctiveness2021-22.pdf">https://www.gcwguntur.ac.in/AQAR/7.3.1InstitutionalDistinctiveness2021-22.pdf</a>
Any other relevant information	<a href="#">View File</a>

## 7.3.2 - Plan of action for the next academic year

- Proposes to introduce skill and market-oriented programmes in U.G. and make the curriculum and programme structure NEP compliant by incorporating community service project and internship.
- Plan to systematize formative and summative assessment across all the core courses and ensure the quality of assessment.
- Strengthen the curriculum by bringing in minimum modifications that cater to employability and entrepreneurship aspects.
- Conduct FDPs to the faculty of the college and member colleges to strengthen their skill sets.
- conduct community extension activities by entering MOUs with partner organisations.
- plan criterion wise review meetings to make gap analysis for accreditation.
- conduct department wise review meetings and fix department wise as well as teacher wise targets to meet quality benchmarks.
- Offer a greater number of certificate courses including online blended mode self-paced value-added courses.
- pursue and ensure the completion of additional hostel block construction.
- To increase the number of MOUs
- To take up renovation and repair work for the existing buildings, some of which are almost 80 years old.
- To strengthen stakeholders' feedback mechanism by monitored deployment.
- To focus on OBE by formulating a dedicated committee that can guide and monitor the departments in their planning and execution of outcomes at course and programme specific level.